

## **AGENDA PERSONNEL COMMITTEE**

Tuesday, April 26, 2016  
City Hall, Room 207  
4:30 p.m.

MEMBERS: Ald. Tom DeWane, Ald. Joe Moore, Ald. Tom Sladek, Ald. Mark Steuer

1. Election of Officers.
2. Adoption of the Agenda.
3. Approval of the minutes from the April 12, 2016 meeting.
4. Request to fill the following replacement positions and all subsequent vacancies resulting from internal transfers.
  - a. Assistant Fire Chief - Operations – Fire
  - b. Criminalistic Specialist - Police
5. Request approval of the following reclassification(s) in the Engineer Salary Schedule and/or request to fill positions as part of the Public Works Engineering Division reorganization which was approved as part of the 2016 budget.
  - a. Reclassify the Utility/Site Development Assistant City Engineer position from Pay Grade O (\$78,242-\$89,419) to a Utility Manager at Pay Grade P (\$82,628-\$94,432). The salary for this position will be funded (50%) by the sanitary district budget and (50%) by the storm water utility budget. It is recommended this reclassification be effective retroactive to the beginning of the pay period in which January 1, 2016 occurred.
  - b. Replace one non-exempt Engineering Aide position at Administrative Bay Area Pay Grade (\$18.98 - \$21.09) with one exempt GIS Analyst position at Pay Grade J (\$27.04 - \$30.90). Recommend approval to fill this position. The salary for this position will be funded (50%) by the sanitary district budget and (50%) by the storm water utility budget.
  - c. Recommend approval to fill the new position of Civil Engineer II, approved as part of the 2016 budget, at Pay Grade K (\$60,624-\$69,285). The salary for this position will be funded (50%) by the sanitary district budget and (50%) by the storm water utility budget.
  - d. Recommend approval to fill the new position of Erosion/Sediment Control Specialist (Civil Engineer I level), approved as part of the 2016 budget, at Pay Grade I (\$51,834-\$59,238). This position will be 100% funded by the storm water utility budget.

6. Request to approve contracting with myInertia, a Green Bay company, to provide on-line tracking of wellness activity points at a cost of \$1.55 per participating employee per month for a projected annual cost of \$12,000 - \$16,000 depending upon employee participation. The cost of this program will be funded out of the City's Health Insurance Budget.
7. Request to approve the health insurance premium contributions per the attached schedule for general municipal employees participating in the City's health insurance program for calendar years 2017, 2018 and 2019.
8. Report of Routine Personnel Actions for regular employees.

- 1) **THIS MEETING IS AUDIO TAPED:** THE AUDIO OF THIS MEETING & MINUTES ARE AVAILABLE ON LINE AT [www.greenbaywi.gov](http://www.greenbaywi.gov)
- 2) **ACCESSIBILITY:** Any person wishing to attend who, because of a disability, requires special accommodation should contact the City Safety Manager at 448-3125 at least 48 hours before the scheduled meeting time so that arrangements can be made.
- 3) **QUORUM:** Please take notice that it is possible that additional members of the Council may attend this committee meeting, resulting in a majority or quorum of the Common Council. This may constitute a meeting of the Common Council for purposes of discussion and information gathering relative to this agenda.
- 4) **REPRESENTATION:** The party requesting the communication, or their representative should be present at this meeting.